



General Electric Credit Union

Recurring ACH Auto Deduction Loan Payment Form

Payment Amount to Deduct: \$ _____ Monthly Withdraw to Begin: _____

*This ACH form must be received a minimum of 15 days before the first payment date selected.
For any payments due prior to this date, please make your payment in person, by mail, or a one-time payment through Online Banking.*

Select one: New enrollment Delete Existing Scheduled Payment Change Other Financial Institution Info

Please note: Changes to the payment date or payment options are not permitted, see below.

GECU Member #: _____ Loan Account #: _____

Member Name: _____ Second Name: _____

Signature: _____ Signature: _____

Daytime Phone Number: _____ (Only used if clarification needed for this payment set up)

Email: _____

As a courtesy, if an email is provided, an email will be sent to this email from EFT@gecreditunion.org, confirming receipt of this form. Please check your email for this confirmation.

Payment Options: (Please select one; this will begin on the above requested date)

- Monthly
- Semi-Monthly: Payment made on the 1st and 15th of each month
- Semi-Monthly: Payment made on the 15th and the last day of the month
- Bi-Weekly: _____ Please provide the day of the week (M-F) to make the payment every other week
- Weekly: _____ Please provide the day of the week (M-F) to make the payment every week

Other Financial Institution Account Information:

*By signing above, you hereby authorize General Electric Credit Union (GECU) to instruct your financial institution to make payments from the account listed below. You understand this authorization may be revoked by you at any time by providing written notice to discontinue your automatic payments at least 5 (five) days prior to the next scheduled payment date.

Financial Institution Name: _____ Routing Number (9 Digits): _____

Checking Account Number to Charge: _____

A voided check from this account must accompany this form to complete the request. This is needed to ensure correct information is provided for accurate posting of the payments.

Attach Voided Check Here.

A voided check must be attached to complete your ACH Payment set up.

Other Considerations:

- There are no changes allowed for the selected payment date.
- If you need to change the date of the payment, your current recurring payment will be cancelled for all future payments. Other payment options are available as follows:
 - » GECU Online Banking, GECU Web BillPay, external Online Banking or bill payment system; you can set this up and make changes of any kind, at any time by visiting: gecreditunion.org.
 - » Submitting a new form to re-establish the ACH recurring payment.
 - » Pay at the nearest General Electric Credit Union location.
 - » By Mail: General Electric Credit Union, ATTN: Loan Payment, 10485 Reading Road, Cincinnati, OH 45241
- Any returned payment due to Invalid Account Information or Closed Account from your external account will result in this scheduled payment being cancelled. We will notify you immediately by mail if this occurs so you can make other payment arrangements.

Please mail this completed form to:

**EFT Payments Group
General Electric Credit Union
10485 Reading Road
Cincinnati, OH 45241**