

# Select Employer Group Direct Deposit/Payroll Deduction Form

**SAVE TIME ON PAYDAY!** Sign-up to have your paycheck, or just a portion of it, deposited automatically to your General Electric Credit Union account(s) through direct deposit!

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## IT'S EASY TO SET-UP!

1. Simply fill out the **employer information below** and the **direct deposit authorization information on the back of this card**.
2. Return the **entire** card to the credit union. We will make arrangements with your payroll department to set-up direct deposit.
3. You will need to provide us with your 12-digit member number. Your 12-digit member number is the Share ID + your member number with added zeros in between to equal 12-digits. (*The Share ID for checking = 100, for savings = 000. For example, if your member number is 43210, your 12-digit account number would be your Share ID + your member number to get "100000043210."* Please remember to add zeros after the Share ID and before your member number to make it 12-digits.) It's important to have the correct number so your paycheck is deposited into **your** account.
4. It may take several pay periods before your direct deposit occurs.

*Please note: This service is only available when your employer provides the option of direct deposit/payroll deduction.*

Name \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_

Employer \_\_\_\_\_

Employer's Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Dear Employer:** I authorize you to deposit, as listed below, a portion or all of my paycheck in the following General Electric Credit Union (GECU) account(s) each pay period. I also authorize and understand the amount listed will be increased to fulfill any signed commitments for GECU's overdraft and/or adjustable rate mortgage programs.

Name \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_

**GECU Routing Number: 2420-7682-1**

**GECU Address & Phone: 10485 Reading Rd, Cincinnati, OH 45241 • 513.243.4328**

**Primary SAVINGS**

A member number should be 12 digits including your 3-digit share ID; please add "0's" between share ID and member number to equal 12 digits. For example, if your member number was 43210, the number above would read **000000043210**

- Check one:  Deposit this specific amount: \$ \_\_\_\_\_  
 Deposit ENTIRE Paycheck  
 Deposit BALANCE of paycheck after other deduction(s)

**Primary CHECKING**

A member number should be 12 digits including your 3-digit share ID; please add "0's" between share ID and member number to equal 12 digits. For example, if your member number was 43210, the number above would read **100000043210**.

- Check one:  Deposit this specific amount: \$ \_\_\_\_\_  
 Deposit ENTIRE Paycheck  
 Deposit BALANCE of paycheck after other deduction(s)

**Other GECU Account**

If you want a deposit into an account other than your savings or checking (i.e. Premium Checking, Money Market, Christmas or Vacation Club, secondary account, etc.), please call: 513.243.4328 or 800.542.7093 to help you determine your 12-digit member number.

- Check one:  Deposit this specific amount: \$ \_\_\_\_\_  
 Deposit ENTIRE Paycheck  
 Deposit BALANCE of paycheck after other deduction(s)

**I am paid:**  Weekly  Every other week  Twice a month  Monthly

**I give this authorization to:**  Start new  Change  Delete

Signature \_\_\_\_\_ Date \_\_\_\_\_