



General Electric Credit Union

## Recurring ACH Auto Deduction Loan Payment Form

Payment Amount to Deduct: \$ \_\_\_\_\_ Monthly Withdraw to Begin: \_\_\_\_\_

*This ACH form must be received a minimum of 15 days before the first payment date selected.  
For any payments due prior to this date, please make your payment in person, by mail, or a one-time payment through Online Banking.*

Select one:  New enrollment  Delete Existing Scheduled Payment  Change Other Financial Institution Info

Please note: Changes to the payment date or payment options are not permitted, see below.

Loan Account #: \_\_\_\_\_

Member Name: \_\_\_\_\_ Joint Name (if applicable): \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_ (Only used if clarification needed for this payment set up.)

Email: \_\_\_\_\_

**Payment Options:** (Please select one; this will begin on the above requested date)

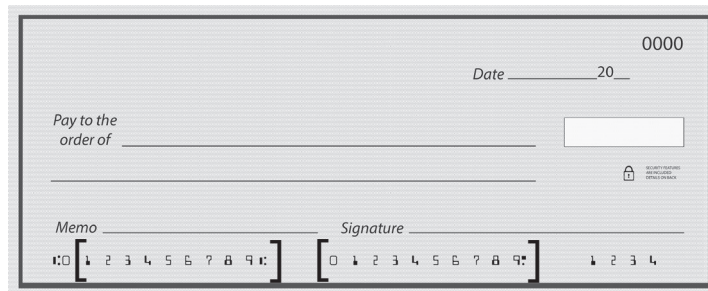
- Monthly
- Semi-Monthly: Payment made on the 1<sup>st</sup> and 15<sup>th</sup> of each month
- Semi-Monthly: Payment made on the 15<sup>th</sup> and the last day of the month
- Bi-Weekly: \_\_\_\_\_ Please provide the day of the week (M-F) to make the payment every other week
- Weekly: \_\_\_\_\_ Please provide the day of the week (M-F) to make the payment every week

**Other Financial Institution Account Information:**

\*By signing above, you hereby authorize General Electric Credit Union (GECU) to instruct your financial institution to make payments from the account listed below. You understand this authorization may be revoked by you at any time by providing written notice to discontinue your automatic payments at least 5 (five) days prior to the next scheduled payment date.

Financial Institution Name: \_\_\_\_\_ Routing Number (9 Digits): \_\_\_\_\_

Checking Account Number to Charge: \_\_\_\_\_



Routing Number

Account Number

**Other Considerations:**

- There are no changes allowed for the selected payment date.
- If you need to change the date of the payment, your current recurring payment will be cancelled for all future payments. Other payment options are available as follows:
  - » GECU Online Banking, GECU Web BillPay, external Online Banking or bill payment system; you can set this up and make changes of any kind, at any time by visiting: [gecreditunion.org](http://gecreditunion.org).
  - » Submitting a new form to re-establish the ACH recurring payment.
  - » Pay at the nearest General Electric Credit Union location.
  - » By Mail: General Electric Credit Union, ATTN: Loan Payment, 10485 Reading Road, Cincinnati, OH 45241
- Any returned payment due to Invalid Account Information or Closed Account from your external account will result in this scheduled payment being cancelled. We will notify you immediately by email if this occurs so you can make other payment arrangements.

Please mail this completed form to:

**EFT Payments Group  
General Electric Credit Union  
10485 Reading Road  
Cincinnati, OH 45241**